



HERITAGE

Child Development Center

EMPLOYMENT APPLICATION

(PLEASE PRINT CLEARLY)

Name: _____ Date: _____
 First Middle Last

Address: _____ City/State/ZIP: _____

Home Phone: _____ Business Phone: _____ SSN: _____

Email: _____ Date of Birth: _____ (MM/DD/YYYY)

Position for which you are applying: _____

PREVIOUS EMPLOYMENT/VOLUNTEER EXPERIENCE

Please complete this section for each of your employers and/or volunteer experiences starting with your current employer and working backwards.

Employer	<input type="checkbox"/> Full Time <input type="checkbox"/> Part-time from: to:
Address	Position
Phone	Responsibilities
Supervisor	
Reason for leaving	

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Within the past three years, what job or volunteer responsibilities have given you the most personal satisfaction and why?

EDUCATION/BACKGROUND List schools attended, beginning with high school. Include tech schools and other special training.

LEVEL / NAME OF SCHOOL CITY/STATE MAJOR/MINOR DEGREE DATE COMPLETED

High School/Secondary School
University/College
Vocational/Technical
Graduate School/Seminary

REFERENCES (Please include complete address, city, state, zip code)

*** One reference must be a person of the opposite sex.**

PERSONAL

Name	Address			
City	State	Zip	email	phone

PROFESSIONAL/CIVIC

Name	Address			
City	State	Zip	email	phone

FAMILY MEMBER

Name	Address			
City	State	Zip	email	phone

PERSONAL:

Addresses in past seven years:

_____	Zip
_____	Zip
_____	Zip
_____	Zip
_____	Zip

Other names by which you have been known (Nicknames, maiden names, aliases):

Marital Status: Single Married Widowed Divorced Spouse's Name _____

CHILDREN

Name	Age	Gender	Grade	School

LEGAL HISTORY

For any “yes” answers, please attach a detailed explanation in writing.

- Y** **N** Have you ever been convicted of a criminal offense (felony or misdemeanor)? Answer “yes” if you have entered a plea agreement including a deferred sentence or deferred judgment arrangement in connection a criminal case.
- Y** **N** Have you ever been charged with a sexual offense, offense relating to children, or crime of violence?
- Y** **N** Have you ever reported to any organization or registry for abuse or misconduct involving children?
- Y** **N** Do you have any disciplinary action or investigation pending by an employer, other organization, professional association, or licensing body, for violence, sexual misconduct, or misconduct involving children?
- Y** **N** Have you ever been disciplined or dismissed from any volunteer position or employment for any reason or following an allegation of sexual misconduct, physical aggression, verbal aggression, or other inappropriate behavior or conduct?
- Y** **N** Have you ever been reprimanded, or asked to leave or end your membership in an organization in which you were volunteering?
- Y** **N** Have you ever been the subject of a complaint or disciplinary proceeding against any professional license or professional affiliation held by you?
- Y** **N** Do you now or have you ever sought out or intentionally viewed child pornography?